

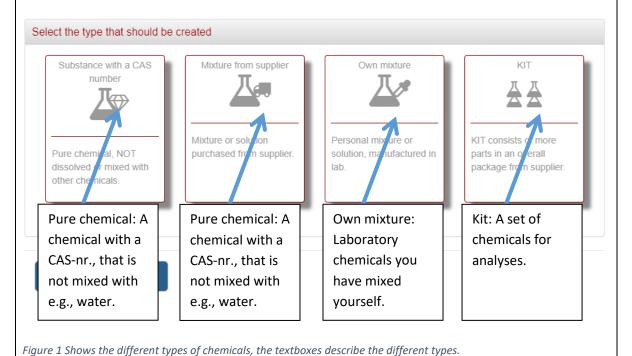
Create chemicals facts						
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1. Choose the type of chemical

In the menu tab "Create chemicals facts" you can create a local registry of a new chemical. When you click on the button a new window will popup, it will show the 4 types of chemicals, see figure 1.



2. Input name or CAS-number

When you have selected a chemical type a new input textbox will appear. This new textbox needs to be filled out, see figure 2. After filling out the box you click on "Next" to search the database for a match or to create a new local registry.

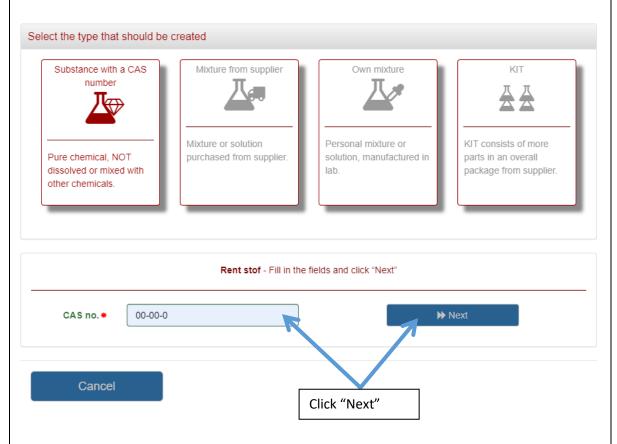
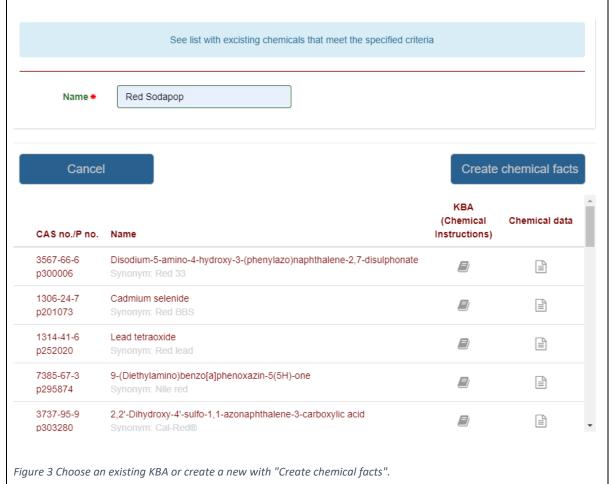


Figure 2 After choosing a chemical type, you must fill out the input box with a CAS-number if it is a pure chemical else with a name if any of the other types have been chosen.

3. Searching the database

When you have clicked "Next", there will com a list of suggestions for chemicals. If your chemical is in Kemibrug it will be in the list, and you can select it by clicking on the KBA, if you are in doubt about your chemical being on the list you can check out the KBAs in the list. If your chemical is not on the list, you can create a registry by clicking on "Create chemical facts".



4. Create chemical facts

When you click on "Create chemical facts" a new window pops up. In this window you can input data about the chemical under the relevant tabs. The data is optional to fill out, but you need to fill out the name and if the chemical is a pure chemical then also a CAS-number. There always must be a recipient under notifications in the tab "Name and Identification".

When you have fill out the things you want you click on "Create" then "Ok" to create a local registry.

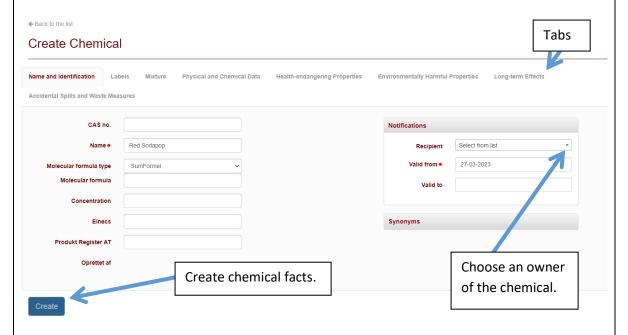


Figure 4 You can fill out the chemical data sheet after clicking on "Create chemical facts".

5. Chemical formula

In the textboxes "Name" and "Molecular formula" you can use subscript, superscript and special signs. Suband superscripts can be made both during and after filling out the boxes. It is easier to do it after. After you have written e.g., H2O you can mark the number 2 and change it to subscript.



Figure 5 Here the abovementioned example is shown.

6. Order KBA

The local registry of the chemical can be found again using the "Search chemical facts". When you have found it by searching you can order a KBA, create a stock or edit the chemical data sheet from the list of search results. If you order a KBA the local data will be updated with the data from the KBA when it is available.



Figure 6 Here is the search result of the search "rød sodavand".

Changelog

Version	Date	Changes	Initials
1.0	2023-03-27	Translated to English	Japju